

**MINUTES OF MEETING OF BOARD OF TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, September 10, 2020. Kevin Kumpf, Michael Shaw, Lynn Romas, Charley Jackson, Andrea Baysinger, Tom Reberger, and Amy Burke Adams were present.

**I. Call to Order**

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

**II. Consent Agenda**

**A. Claims**

**B. Board Meetings**

Regular Session Minutes for August 13, 2020

Executive Session Certification for August 13, 2020

**C. Field Trips**

None at this meeting

**D. Personnel**

**A. LEAVES OF ABSENCE**

1. Certified

a. FMLA	SP SERV	Hannah Thompson
b. FMLA	NCMS	Brett Haviland
c. FMLA	CCHS	Susan Anstead

2. Non-Certified

a. Medical Leave of Absence	TRANS	Lisa Dickerson
b. Employee Not Eligible for Leave	TRANS	Tiffany Monnett
c. Employee Not Eligible for Leave	JTE	Becky Vincent
d. FMLA	NCMS	Richard Greene
e. Employee Not Eligible for Leave	SE	Kay Garrison

**B. RETIREMENTS**

1. Certified	None
2. Non-Certified	None
3. Place on Retirement Index	None

**C. RESIGNATIONS**

1. Certified	None
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2. Non-Certified

a. 33.75-hour Instructional Assistant	NHS	Tiffany Migliorini
b. Lead Mechanic	TRANS	Brian Jorgensen
c. 29-hour Instructional Assistant	NCMS	Brayla Holmes
d. Bus Driver	TRANS	Yvette Baskin
e. 29-hour Instructional Assistant	ESE	Danyel Moon
f. 15-hour Title I Instructional Assistant	ESE	Lynda Tomhave
g. 29-hour Instructional Assistant	NHS	Darla Scherb

h. 29-hour Instructional Assistant	NCMS	Jessica Casteel
i. Building Trades Instructional Assistant	NHS/CCHS	Darrell Courtney
j. 185-day Custodian	Floating	Heidi Hadley
3. ECA Resignations	None	
4. ECA Lay Coaches	None	
<b>D. TRANSFERS</b>		
1. Certified	None	
2. Non-Certified	None	
<b>E. EMPLOYMENT</b>		
1. Certified		
a. 2 <sup>nd</sup> Grade Virtual Teacher	CORP/JTE	Tiffany Migliorini
2. Non-Certified		
a. 29-hour Instructional Assistant	CCHS	Baleigh Potter
b. 185-day Custodian	CCHS	Alexandria Haviland
c. Bus Driver	TRANS	Sheila Thompson
d. 29-hour Instructional Assistant	CCE	Alisha Rhienhart
e. Title I Parent Liaison	FPE	Leana Dispennett
f. 185-day Custodian	VBE	Seth Batchelor
g. Bus Driver	TRANS	Terry Hayes
h. Bus Driver	TRANS	Lonnie Boyce
i. 29-hour Instructional Assistant	ESE	Ashley Wegner
j. 5-hour Food Services	CCHS	Melissa Hayden
3. Supplemental		
a. Adult Education Teacher	GOALS	Debra Allen
<b>F. EXTRA-CURRICULAR</b>		
1. Extra-Curricular Certified	None	
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. Asst. High School Cheer Coach	CCHS	Erica Simpson
4. Supplemental	None	
<b>G. CHANGES</b>		
1. Certified	None	
2. Non-Certified		
a. Mechanic to Lead Mechanic	TRANS	Thomas Metz
b. Maintenance to Mechanic	TRANS	Howard Hughes
c. 5-hr to 6-hr Food Services	CCHS	Melissa Graham
d. 5-hr to 6-hr Food Services	FPE	Rebecca Miller
3. ECA-Lay Coaches	None	
<b>H. VOLUNTEERS</b>		
1. CLASSROOM	None	
2. ATHLETICS/ECA		
<u>Northview High School</u> – Cameron Trout, Cross Country		
<u>North Clay Middle School</u> – Julia Smith, Cross Country		

## I. TERMINATIONS

None

Mr. Jackson moved to approve the consent agenda items. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

## III. Comments from Patrons

None at this meeting

## IV. Old Business

None at this meeting

## V. Superintendent's Report

Superintendent Fritz noted the following:

- There will be a special session board meeting on September 22 at 6:30 pm. The main reason for the special session is to approve the 2021 budget.
- New hires Tiffany Migliorini, Baleigh Potter, Alexandria Haviland, Sheila Thompson, Alisha Rhienhart, Leana Dispennett, Seth Batchelor, Terry Hayes, Lonnie Boyce, Ashley Wegner, and Melissa Hayden were welcomed to the school family.
- The school corporation started to provide meals for the virtual academy students after Labor Day.
- Noting that the school corporation would be closing out the fifth full week of school, Superintendent Fritz commented that he was very pleased overall and very thankful to students, staff, and parents. While acknowledging it was different, he was pleased and appreciative of all of the work.
- He was looking forward to the virtual academy presentation and was excited about the changes being made to that.
- Stephanie Nuckols, a North Clay Middle School teacher, was congratulated for being the newest Golden Apple recipient.

## VI. New Business

### A. **Board Policy 6231 – Attendance Policy - Additions**

School corporations were required to revise their attendance procedures; the changes are addressed in this recommended policy and have been recommended by ISBA. It was requested that the second reading be waived because the additions to the policy are COVID-19-related and need to be implemented as soon as possible. Approval was recommended.

Mr. Kumpf moved to approve the recommendation. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

### B. **Board Policy 6232 – Attendance Reporting – New**

School corporations were required to adopt attendance reporting procedures, and new requirements, due to COVID-19, had been recommended by the IDOE. It was requested that the second reading requirement be waived, and approval was recommended.

Mr. Romas moved to approve the recommendation. Dr. Shaw seconded, and the motion was approved by a 7-0 vote.

**C. NCMS, CCHS, & NHS Athletic Handbook Additions**

It was requested that the second reading requirement be waived, and approval was recommended.

Mr. Jackson moved to approve the recommendation. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

**D. Brazil Public Library Board Appointments**

Mr. Reberger moved to approve the recommendations of the library board officers to appoint Michael Hagemeyer and Brian Deakins to fill terms on the library board. Mr. Romas seconded, and the motion was approved by a 7-0 vote.

**E. Request for Permission to Apply for the Digital Learning Grant**

Mrs. Adams moved to approve the recommendation to grant permission to Dr. Tim Rayle to apply for the Digital Learning Grant. Dr. Shaw seconded, and the motion was approved by a 7-0 vote.

**F. Request to Accept Donation of Property Near Meridian Elementary**

Included in the board packet was information from Director of Extended Services Jesse Trunnell, Attorney Jeff Boyll, and Attorney Traci Orman regarding a request from the Clay County Redevelopment Commission for Clay Community Schools to accept the donation of property located west of Meridian Elementary and adjacent to the school's outdoor classroom. Located on this property is a house that needs to be demolished, and Mr. Trunnell is to make arrangements to have this completed in the very near future. Attorney Jeff Boyll, who represents Clay Community Schools, reviewed this information and found it to be in order. Approval to accept the donation of this property was recommended.

Attorney Traci Orman explained that one of the two parcels next to the Meridian Outdoor Classroom was a piece of property that the City of Brazil had obtained two years ago for the Blight Elimination program, through a partnership with the Clay County Redevelopment Commission on behalf of the city. That property had been cleaned up. The other was a property that the city had acquired from the Clay County Commissioners last year. The city thought it would be nice for the school corporation to have the two parcels next to the outdoor classroom.

Dr. Shaw moved to accept the recommendation. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

**G. Request to Accept Donation from American Farmers Grow Community for NHS FFA**

Mr. Romas moved to accept the donation of \$2,500 from America's Farmers Grow Communities for Northview High School's FFA program, on behalf of local farmer Jason Summers. Mrs. Adams seconded.

Prior to a vote, Northview High School Agriculture teacher Anna Mundy shared that there are two rural education grants that are offered by Monsanto. One is the America's Farmers Grow, which is this one, and the other is an educational grant that she and Mrs. Knust had started to work on in the spring. That one is larger, in the amount of \$25,000.00, and it allows the opportunity to implement new programs into an ag education program or upgrade existing programs. This particular donation came from American Growers, which meant Mr. Summers had to apply to Monsanto to get funding grants for projects he is implementing on his farm; as a part of that, there is a requirement for participants to donate 10% of that award to their local ag ed program. Mr. Summers then had to choose between the Northview program and the Clay City program. Mrs. Mundy, on behalf of all the members of Northview FFA and herself, thanked the Board for allowing this donation.

The motion was approved by a 7-0 vote.

#### **H. Indiana Bond Bank Fuel Purchasing Program**

Mr. Kumpf moved to approve a resolution that would allow the school corporation to continue participating in the Indiana Bond Bank Fuel Purchasing Program. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

#### **I. Updates to the CCS 2020-21 School Year Roadmap**

Superintendent Fritz noted that Governor Holcomb and state health officials had issued new mandates and guidelines for Indiana schools. He then provided an overview of these mandates and guidelines, as well as revisions to the CCS Roadmap, and he recommended approval of the updated Roadmap. A copy of the Indiana Department of Health Color-Code System, the CCHS & NHS/NCMS Athletic Plans, notations of updates and changes to the Roadmap, and the updated Roadmap will become a part of the official minutes.

Mrs. Adams moved to approve the updated Roadmap. Mr. Jackson seconded, and the motion was approved by a 6-0-1 vote, with Mrs. Baysinger abstaining.

#### **J. Update on CCS Virtual Academy**

Director of Human Resources Ernie Simpson and Director of Business Affairs Mark Shayotovich provided the Board with an update on the CCS Virtual Academy and the upcoming changes to the program with a PowerPoint presentation. A copy of their presentation will become a part of the official minutes.

It was noted during the presentation that teachers for the virtual academy would be changing. Rather than Edmentum teachers for grades K-6, Clay Community Schools teachers will be used; grades 7-12 will remain with the Edmentum program at this time.

Also, it was noted that provisions have been made for students in the virtual academy with IEPs—services will be provided for those students.

Superintendent Fritz recognized Mr. Simpson, Mr. Shayotovich, Ms. Knox, Mrs. Cesinger, Dr. Rayle, and Mrs. Knust for their efforts with the virtual academy. He

deemed this to have really been a team effort that he is honestly very proud of, and he thanked all of them for working so hard.

Under discussion, Mr. Jackson wanted to know if high school students were in the virtual academy. Superintendent Fritz stated that high school students right now would remain in Edmentum. The transition would be for elementary students. Mr. Simpson added that, moving forward, the plan was to do the same thing for secondary students. However, it would be a much more labor-intensive effort.

#### **K. Update on CCS Summer Projects**

Director of Extended Services Jesse Trunnell updated the Board on projects that had been completed this past summer. A copy of his PowerPoint presentation will become a part of the official minutes.

#### **VII. Board Member Comments**

**Amy Burke Adams** offered congratulations for earning the Golden Apple award to Stephanie Nuckols. She thanked the teachers and the support staff for their flexibility and their professionalism for a very successful start to this very different year.

**Tom Reberger** agreed with everything Mrs. Adams said. Noting that none of the former teachers serving on the Board had received a Golden Apple award, he deemed it quite an honor to receive one. He also noted that Clay Community Schools has at least one recipient of a Golden Apple almost every year. He then mentioned having followed a school bus into town recently. The bus driver had done exactly what was supposed to be done, and Mr. Reberger just wanted to acknowledge that. He concluded his comments by observing that at this time of year all of the campuses look really great.

**Andrea Baysinger** offered thanks for the work that had been put into the virtual academy and for using Clay Community Schools staff as the lead. Also, as a former Meridian Elementary school girl as well as a parent of students there, she hoped to see the outdoor classroom area revamped and kept nice.

**Charley Jackson** agreed with what Mrs. Adams, Mr. Reberger, and Mrs. Baysinger had said. He offered thanks to the City of Brazil Redevelopment Committee as well as the America's Farmers group and Mr. Simpson and Mr. Shayotovich.

**Lynn Romas** added his congratulations to Stephanie Nuckols and noted that Golden Apple winners were in a very elite group; a lot of people that he thought for sure would win had been nominated for a Golden Apple, but they didn't. Mr. Romas also referenced the recent awarding to the school corporation of a \$50,000 school safety grant from the state, which he deemed to be great. He concluded his comments by referring to a recent news item that noted how many schools globally cannot offer their students remote learning; he pointed out that this school corporation had been doing that for a while now, so, good job there.

**Michael Shaw** also congratulated Stephanie Nuckols. He then offered his sincere appreciation to the entire gang for doing an exceptional job adapting to this landscape and these difficult times. He was so glad to see our kids back in the schools, which is where they need to be. Everyone had done an exceptional job with that as well as with remote learning.

**Kevin Kumpf** agreed with everything that had been said, and he too congratulated Mrs. Nuckols. He had a question: How are we on hirees; are we 100% or do we still have positions open? Mr. Simpson responded, noting that there was one certified position for

the virtual academy that was unfilled at this time. He is also still looking for two or three non-certified people.

Mr. Jackson asked what the status was for the Chromebooks. Mr. Milner responded, stating that he now was doing weekly calls, two days a week. As of today, they are supposed to go into production tomorrow. The delivery date is still estimated as early-to mid-October. They are not giving him firm dates right now. They just opened a new factory to produce those, and Clay Community Schools was on the top of the list.

#### **VIII. Future Agenda Items**

Prior to sharing her future agenda item, Mrs. Adams referred to Mr. Romas' comment about the school corporation being in such good shape with the virtual academy and our technology. She thanked Tim Rayle for that because, having been on the Board for ten years, she remembered that he had spearheaded that several years ago. It had been a really hard sell trying to tell the Board at that time why the technology was needed. Dr. Rayle had sold the Board on the idea at that time, and she thanked him for that; it had made a huge difference for this county and the kids' education.

Her agenda item: Mrs. Adams would like to propose consideration being made for the main gymnasium in Clay City to be named after Dr. Forrest Buell, with whom she had the pleasure of serving on this Board. Superintendent Fritz noted that there was a board policy to do that; he offered to send that to her.

#### **IX. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 8:01 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.